

DUNCHURCH BOUGHTON CofE (AIDED) JUNIOR SCHOOL

Consent form for recording images of children

Dear Parent or Carer

During your child's time with us we may wish to record images/ film images and audio of activities that involve your child. The images may be used for displays, publications, our website, by Warwickshire County Council or the local media.

Images and audio will only take place with the permission of the Headteacher. When recording images and audio, carried out by the news media, children will only be named if there is a particular reason to do so (e.g. they have won a prize), and home addresses will never be given out. We will not put children's names with images used on our website. Images that might cause embarrassment or distress will not be used nor will images be associated with material on issues that are sensitive.

Before taking images and audio of your child, we need your permission. Please answer the questions below, sign and date the form and return it to the school. You can ask to see images of your child held by the school. You may withdraw your consent at any time.

Name of child (Block Capitals)	
Name of parent/ carer	
I understand that: <ul style="list-style-type: none">• The local media may take images and audio of activities that show the school and children in a positive light e.g. drama and musical performances, sports and prize giving;• Photographers acting on behalf of the school or WCC may take images for use in displays, publications or on a website;• Embarrassing or distressing images will not be used;• The images will not be associated with distressing or sensitive issues; and• The school will regularly review and delete unwanted material.	
I give consent for images to be taken and used:-	Please Tick
a) internally within the school	Yes <input type="checkbox"/> No <input type="checkbox"/>
b) on the school website	Yes <input type="checkbox"/> No <input type="checkbox"/>
c) in a country-wide context (e.g. in a library)	Yes <input type="checkbox"/> No <input type="checkbox"/>
d) including child's name	Yes <input type="checkbox"/> No <input type="checkbox"/>
e) within the media or elsewhere externally	Yes <input type="checkbox"/> No <input type="checkbox"/>
Signature of parent or carer:	
Relationship to the child:	
Date (Date/Month/Year):	

NB There may be other circumstances, beyond those identified above, in which images and audio of children are requested. The school recognizes that in some circumstances specific consent from you will be required before recording of children can be permitted.

Please return the form to the school office as soon as possible.